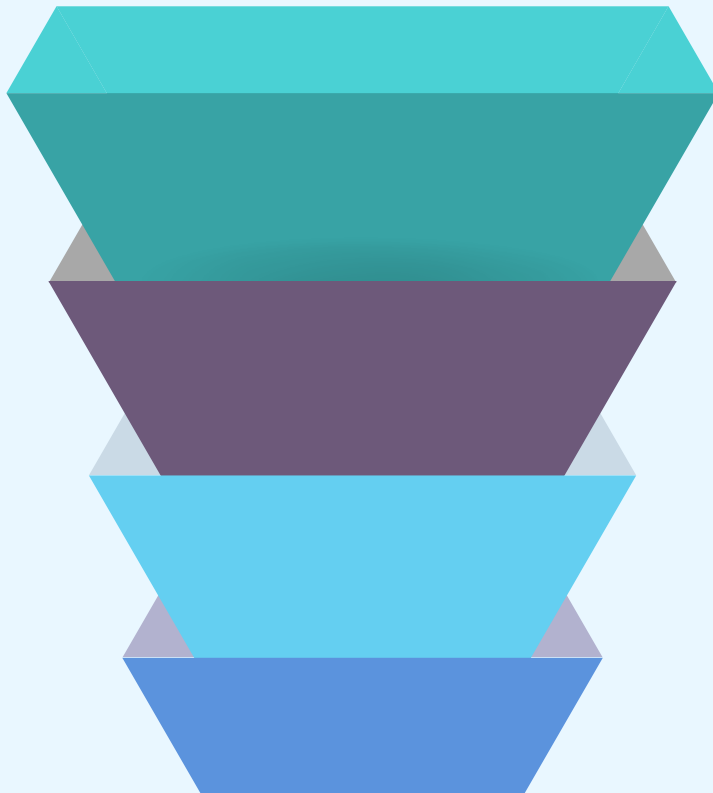# 4 Phase Introduction to ePortfolios

TEAMBUILDING THROUGH PROFESSIONAL LEARNING

FIRST PHASE
Advising Coordinators

SECOND PHASE
Senior Advisors

THIRD PHASE
Advising Team

FUTURE 4TH PHASE
Peer Advisors/Student workers

Phase 1 of the 5 Step Introduction Process
Team members learn and create together

STEP 1

Advising Coordinators are exposed to Alternative PL

STEP 2

Coordinators brainstorm Frequently Asked Questions and general onboarding orientation information provided through advising

STEP 3

Coordinators are exposed to advising eP, select platform and learn how to create a homepage
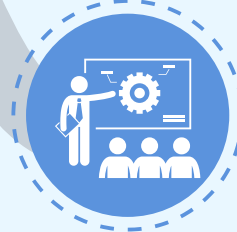
STEP 4

Leadership works with Coordinators individually and in group sessions to create Bio/About Me and are guided through setting up navigation

STEP 5

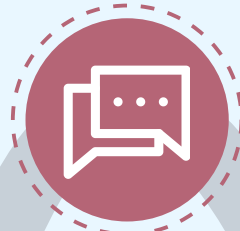Coordinators share eP and make plans to facilitate PL sessions of the same 5 step process

TEAMBUILDING THROUGH PROFESSIONAL LEARNING

Phase 2 of the 5 Step Introduction Process

Team members learn and create together

STEP 1

Advising Coordinators expose Senior Advisors to ePortfolios

STEP 2

Coordinators & Seniors discuss FAQ and add additional ideas for advising information

STEP 3

Senior Advisors select platform and Coordinators teach them how to create a homepage

STEP 4

Coordinators work with Senior Advisors individually and in group sessions to create Bio/About Me and set up navigation, while continuing to develop their own eP

STEP 5

Seniors and Coordinators share eP and make plans to facilitate PL sessions of the same 5 step process to advisors

Phase 3 of the 5 Step Introduction Process

Team members learn and create together

STEP 1
Coordinators and Seniors expose Advisors to ePortfolios

STEP 2
Coordinators, Seniors, & Advisors discuss FAQ and add additional ideas for advising information

STEP 3
Advisors select platform Coordinators & Seniors teach them how to create a homepage

STEP 4
Coordinators & Seniors work with Advisors individually and in group sessions to create Bio/About Me and set up navigation, while continuing to develop their own eP

STEP 5
All Advisors share eP and facilitate use of eP in advising interactions and plan PL for peer-advising by student workers

TEAMBUILDING THROUGH PROFESSIONAL LEARNING